

# Meeting Minutes

**Date:** Tuesday, June 1, 2021

**Time Scheduled:** 6:00 p.m.

**Started:** 6:03 p.m.

**Ended:** 7:00 p.m.

**Location:** Osceola County Sheriff's Office Complex  
2601 E. Irlo Bronson Memorial Highway  
Kissimmee, FL 34744  
Training Rooms: A & B

**Welcome/Pledge of Allegiance:** Captain James Spain  
Invocation Chaplain Carl Foster

## **1. CALL TO ORDER:**

Captain James Spain called the meeting to order at 6:03 p.m.

## **2. ROLL CALL:**

**Committee Members Present:**

Mr. Ronald "Fred" McCrimon, Ms. Lissette Campos, Mr. Hector Acosta, Mr. David Couch, Pastor Leonard Thompson

**Committee Members Absent:**

Mr. Owen McCurty, Mr. Michael Bast

**Others Present:**

Sheriff Marcos R. Lopez, Executive Director Nirva Rodriguez, Captain James Spain, General Counsel Deborah Barra, Assistant General Counsel Jose Campa, Sergeant Joel Nicholson, Ms. Jocelyn Hawkins, Deputy Ethan Fournier, Ms. Bethzaida Garcia, Mr. Diego Agreda, Mr. Oscar Alejandro-Ortiz.

## **3. OPENING:**

District 1 nominee, Owen McCurty, biography read by Captain Spain.

Captain Spain reviewed C.A.R.E.S. Board biographies.

Captain Spain introduced Command Staff.

## **4. HOUSEKEEPING and OLD BUSINESS:**

Captain Spain presented options for August meeting date to board members. Email sent to all board members with proposed dates for August.

## **5. PUBLIC COMMENTS:**

N/A

## **6. APPROVAL OF MINUTES:**

N/A

## **7. NEW BUSINESS:**

1. General Counsel Barra and Assistant Counsel Campa conducted a presentation on the following:
  - a. Parliamentary Procedures and Purpose (See Legal presentation for more details on supporting documents)
  - b. Florida Sunshine Law
  - c. Public Records
  - d. Ethics Policy
2. Chairman McCrimon had a question regarding swearing-in complainants. The agency legal team addressed this.
3. General Counsel Barra asked board to give suggestions of important topics and how the Sheriff's Office can better serve the community.
4. Chairman McCrimon advised the board they have no investigative power, but they can offer suggestions.
5. General Counsel Barra asked the board suggestions for topics of review.
6. Captain Spain said he would provide an explanation of the board's responsibilities and ideas for topics of review.
7. Assistant Counsel Campa summarized how to make a motion and covered Robert's Rules of Order.
8. Assistant Counsel Campa summarized the Florida Sunshine State Law to include:
  - a. The public comments portion, which indicates that any business has to be discuss in a public forum.
  - b. Voting conflicts
9. Captain Spain discussed the C.A.R.E.S. Request for Input Card. Examples of the cards were provided to board members.
10. Reminder that all meetings are recorded and will be streamed live on FaceBook.
11. General Counsel Barra mentioned that documents pertaining to a review would be sent prior to the next meeting.
12. Chairman McCrimon mentioned recruiting minorities and character and quality of the individual. He suggested using recruiting as the first topic for review.
13. Pastor Leonard Thompson mentioned that the board would not review open internal investigations.
14. Captain Spain spoke about safety during the C.A.R.E.S. meetings. Screening public at the entrance was discussed. A metal detector is available, if necessary. Discussions were had regarding weapons not being allowed in the building, to include those who possess concealed weapon permits.
15. General Counsel Barra advised these meetings would educate the community. These meetings are opportunities to educate the public as it pertains to police practices.
16. Captain Spain explained to the board that community members coming to the meetings with complaints not related to the meeting would be met with after the meeting and instructed on the proper procedures for filing their complaint.

## **8. OTHER BUSINESS:**

Captain Spain advised that the next meeting would cover Quality Assurance and Accreditation.

## **9. ADJOURNMENT:**

The meeting adjourned at 7:00 p.m.

**10. NEXT MEETING:**

Tuesday, July 6, 2021 at 6:00 p.m. Quality Assurance and Accreditation will present to the board.

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Ronald "Fred" McCrimon  
Chairman

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OCSO Staff Member